

**SOUTHEAST DIVISION
CITY CLERK'S AND FINANCE OFFICER'S ASSOCIATION
Quarterly Meeting
Thursday, May 17, 2018
City of Perryville Council Chambers
215 North West Street, Perryville, MO
Hosted by: Tracy Prost and Donna Strattman**

9:30 Drinks and Snacks – Welcome

10:00 Business Meeting - Call to order by President

1. Approval of minutes from February 15, 2018, meeting (attached)
2. Approve Treasurer's Report (attached)
3. Committee Reports
 - a) Membership Committee – Dee Jackson, Bimbi Lopez, Sally Barnett
 - b) Program Committee – Diane Risner, Tracey Nelson, Brandy Marler
 - Suggestions regarding topics for August meeting
 - c) By-Laws Committee – Diane Eftink, Theresa Harbison
 - d) Nominating Committee – Donna Strattman, Crystal Bishop, Bimbi Lopez
 - e) Oversight Committee – Pam Kearbey
 - f) Public Relations Committee – Gayle Conrad, Tracey Nelson
 - g) Division Director Report – Gayle Conrad (attached)
5. Old Business
6. New Business
 - a) Appointments to Program Committee and Public Relations Committee to replace Tracey Nelson
 - b) Appointment to Oversight Committee to replace Pam Kearbey
 - c) Approval of President's appointment of Dee Jackson to fill Tracey Nelson's position as Secretary
 - d) Discussion regarding SEMO MoCCFOA Scholarship Limits – proposed overall limit of \$600 for the Spring Conference, with a limit of \$200 per applicant
 - e) Location of August meeting.
7. Other items not specified
8. Introduction of Presenter by Terri Richardson and Brandy Marler:

Presentation: ***Active Shooter***
By: **Park Hills Police Sergeant Tony Remshardt**
9. Adjourn Business Meeting to August 16, 2018.

Lunch – Dutch Treat at Mary Jane Burgers and Brew